

PRESENTATION PROPOSAL FORM
NIRSA REGION I CONFERENCE
ITHACA, NEW YORK
NOVEMBER 8-10, 2007

"Sharing Strengths, Creating Change"

Presentation Title:

Please select the main topic that your presentation will cover: (Check only ONE)

- Administrative Skills Facilities Marketing
 Staff Development Research/Assessment Risk Management
 Programming (i.e. Intramurals, Clubs, Fitness, Outdoors, Events) Other: _____

Intended Audience: (Check all that apply)

- Students GAs/Entry Level Professionals Professionals

Presentation Format:

- Lecture Roundtable Workshop Other: _____

Presentation Length: (Indicate preference)

- 50 minutes 75 minutes

Audiovisual Equipment Requirements: (Indicate the essential items)

- None Overhead/Document Camera Slide Projector PowerPoint
 VCR DVD Other: _____

** Please Note: A flipchart will be available in each room. You must supply your own laptop for PowerPoint presentations.*

Lead Presenter

Name: _____

Institution: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____

Fax: (_____) _____

Assisting Presenter(s)

Name: _____

Institution: _____

Phone: (_____) _____

Email: _____

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Name: _____

Institution: _____

Phone: (_____) _____

Email: _____

Please continue to other side!

Program Objectives / Learning Outcomes:

(Indicate what people will learn by attending the session)

- 1.
- 2.
- 3.

Recommended Session Monitor

Name _____

Institution / Agency _____

Phone () _____ Fax () _____

Email Address _____

****Please provide a written description of the presentation for inclusion in the conference program (max. 50 words).***

Verification:

Presenters (professionals/students) working within the field of recreational sports are required to be members of the association. As the Coordinating Presenter, I have communicated with all other presenters and they have agreed to present this program, if accepted, and agree to the following:

1. Recognize that each presenter must register for the NIRSA Region I Conference.
2. Grant Permission for audio and/or visual recording, editing and distributing, if applicable.
3. Acknowledge that presented paper(s) may be published, if applicable.
4. Provide in advance of the session written proprietary interest in products, instruments, devices, services or materials discussed during the session, and the source of any compensation to the presentation, if applicable. **Participants must be informed at the start of the session of the same.**
5. Demonstrate high standards of professional conduct and will not discriminate against participants on the basis of gender, age, social economic background, sexual orientation or disability.

Signature of Coordinating Presenter

Date

Presentation Proposal Deadline:

Must be postmarked by Wednesday, August 15, 2007

Include the following when submitting material:

All materials must be submitted to:

- _____ Complete Presentation Proposal Form
- _____ Written outline of the presentation describing the major subject/topic areas to be covered
- _____ Description of presentation for conference program (50 words max.)

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