



RECREATION & INTRAMURAL SERVICES

1. Name (last) _____ (first) _____ (M.I.) _____

E-MAIL ADDRESS: _____

2. Local (Campus) Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone Number: _____

**** IMPORTANT ** - DUE TO NCAA REGULATIONS - ** IMPORTANT ****

ARE YOU A VARSITY ATHLETE? _____ WHAT SPORT? _____ YEAR STARTED _____

4. University Status (Select One):

Freshman

Sophomore

Junior

Senior

Graduate

5. Specific Sport(s): (please circle)

Basketball

Softball

Volleyball

Indoor Soccer

Floor Hockey

Flag Football

Roller Hockey

Outdoor Soccer

Dodgeball

6. Desired Position:

Score Keeper

Official

Head Official

7. Officiating experiences? (Where?): _____

8. Playing experiences? _____

9. Referred by: Advertisement Employee (if so, who?) _____

Own Initiative Other (please explain) _____

Signature

Date

Semester

PLEASE RETURN TO R & I SERVICES, ROOM 130, ALUMNI ARENA



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Intramural Sports Official

Job Description: Officiate Intramural Team Sports which may include: Flag Football, Basketball, Softball, Floor Hockey, Roller Hockey, Dodgeball, Soccer, Volleyball, and other Seasonal Team Sports. Work under the supervision of the Student Head Official along with Assistant Director for Intramurals (ADI). Attendance is required for the mandatory training and evaluation sessions. Students sports officiating is a seasonal employment opportunity with scheduling based on weekly performance evaluations. All employees must read and sign the Declaration of Commitment in the Intramural Employee Handbook once they have decided to begin work for UB Intramurals.

NO STUDENT WILL BE SCHEDULED UNTIL ALL EMPLOYMENT PAPERWORK HAS BEEN COMPLETED.

Duties & Responsibilities:

- o Provide pre-game assistance
- o Assist in setting up equipment for the evening and/or weekend activities
- o Sign-in and collect student IDs of Intramural Teams
- o Assist in examining facility for safety hazards
- o Monitor team rosters and ensure compliance with rules during each contest
- o Provide quality officiating during contests
- o Read and understand the house rules as well as national rules that are to govern the sport you will be officiating
- o Show up with appropriate attire (Official jerseys will be issued to each employee)
- o Maintain a safe, fun yet competitive game atmosphere
- o Alleviate arguments and trash talking before it gets out of hand
- o Keep score as needed and requested by Intramural Head Official
- o Assist in post game duties
- o Assist in completing any forms that are in need of completing
- o Assist in closing down the facility and collecting equipment at the conclusion of all activities
- o Assist in securing facility at the conclusion of the Intramural activity

Communicate frequently with the Head Official or ADI about any issues with particular teams, players or staff

Knowledge / Skills Required for the Job:

- Full-time students in good standing are eligible for employment
- Participation and Sports Officiating experience is preferred but not required
- Thorough knowledge of the UB Intramurals Policies and Procedures
- A thorough knowledge of the Sports being officiated
- Physical ability to keep up with the sports being officiated
- Strong interpersonal skills

Declaration of Understanding of Job responsibilities and Duties

I _____ hereby confirm that I have read and understand the job responsibilities listed above. I also know that once I am hired I must read and sign the Declaration of Commitment as outlined in the Intramural Employee Handbook.

Signature of Intramural Official/Scorekeeper

Date