

**University at Buffalo  
NCAA Athletics Certification Program  
Committee Meetings  
2001-2002**

1. Steering Committee:

- ❖ Entire Committee will meet once per month.
- ❖ The Steering Committee Chair, Chief Report Writer and Risk Management Team will meet immediately prior to the steering committee meetings. Additional meetings will be scheduled as necessary.

2. Subcommittees:

- ❖ The subcommittees will meet two times per month, or as needed.
- ❖ The task groups within subcommittees will meet as needed and will report back to subcommittees in writing.